

Job Advertisement - Trainee Program Meetings Management

A culture of purpose: Where will your BCD M&E career take you?

As perfectionists, artists, strategic thinkers and leaders in the industry, we believe culture is defined by its people. We are looking for exceptional people who rise to our standards while bringing their unique perspective to the table.

Are you interested in adding to both our mission and our energy?
If so, we want to hear from you!

Trainee Meetings Management (m/f/d), BCD Meetings & Events

Fulltime, located in Zürich, Switzerland

Do you love the live and virtual event experience, social media and everything that connects people? Do your ideas keep you awake at night? Do you want to learn how to plan and facilitate unique live & digital experiences? Are you looking for your ticket into the live-communication, meeting and event business?

We will show you how to make brands tangible, how to inspire people and how to create unique experiences. Live. Hybrid and digital.

A SNAPSHOT OF THIS OPPORTUNITY

- Our 12-month trainee program: an accelerated learning journey in our meetings management department.
- You will learn how to transfer tailor-made ideas for our international customers and create real brand experiences.
- The term "meetings" rings a bell? You will explore how to create and plan unforgettable meetings and events
- As part of the project team, you will gain insights into all relevant areas of the customer journey and the needed know-how.

HOW YOU CAN SET YOURSELF APART

- You are flexible, open minded and a real team player - your colleagues value your integrity, your commitment, and the joy of working together.
- Your passion for brands and their communication moves and inspires you.
- Planning, designing and realizing is in your nature, as well as proactive thinking and acting.
- You like to travel, are communicative and look forward to connecting with people from the most diverse industries and continents

- You keep your cool - even when things get sticky
- You are structured and focused
- Maybe, as a career changer, you have expertise in another area such as media studies, digital marketing, visual arts, brand management, etc.
- We would like someone with an excellent command of the German and English languages (verbally and in writing). Any additional European language such as French or Italian would be of added value.

WHAT WE OFFER YOU

- Our exciting project portfolio offers you an appealing and challenging working environment at a high level.
- You can expect warm and committed colleagues who achieve extraordinary things in their field and are passionate team players.
- You've come to the right place if you'd rather break new creative ground than walk on familiar paths.
- In order to adequately recognize your flexibility and commitment required in our project business, we offer you flexible working hours and different working models from office work to remote.
- Our daily dealings are characterized by communication at eye level, cordiality and helpfulness.
- We are a solid and stable company that operates globally.

INTERESTED?

We encourage you to apply and continue to grow in your career. Remember that your knowledge of BCD and passion for our company can be as crucial as the listed requirements. Do not hesitate and send your application to our team leader Sevgi Arslan, email: sevgi.arslan@bcdme.com.

Note: All initial interviews are currently conducted virtually. However, we would be happy to get to know you live when we deepen the interviews.

GET TO KNOW BCD M&E:

At BCD Meetings & Events (BCD M&E), we provide more than meeting and event planning and execution. We are in the business of creating impactful human connections that matter. Connections that inspire, motivate, and change behavior for our customers. As the world's most trusted and innovative meetings and events agency, BCD M&E cultivates a culture of people, passion, and purpose to drive business forward.

Headquartered in Chicago, with locations in 50+ countries worldwide, BCD M&E's team of 1,500+ people is committed to driving success for our customers, our business, and ourselves. See if you belong at bcdme.com.